

Timeline for Teacher Staffing Activities

May 15:

Posting of Vacancies --

Look for Postings on May 19. Another delay in postings -- budgets have been submitted, but are not yet all approved. Once proposed position changes are approved, "known" vacancies will be posted.

May 28:

Names of applicants given to schools.

June 10:

Selections given to Human Resources (or before).

June 16:

Posting of Vacancies

June 25:

Names of applicants given to schools.

July 9:

Selections given to Human Resources (or before).

July 1:

Posting of Vacancies

July 19:

Names of applicants given to schools.

July 21:

Selections given to Human Resources (or before).

August:

Remaining positions resulting from Site-Based Selection Process will be filled.

May 19 – July 21:

- 1) Principals & Site-Based Selection Teams, composed of a representative group comprised of the school's teachers (that includes ITLs and the PFT Building Representative) and stakeholders, select Option 1 (preferring that the most senior person be assigned by Human Resources to the position) or Option 2 of the Site-Based Selection Process (interviews conducted for positions).
- 2) On site interviews conducted by the Site-Based Team.
- 3) Once interviews are complete, Principal sends recommendations of the top three candidates for each position with written justification for the selection, signed off by all members of the Team.
- 4) The names of candidates are signed off by representatives of the PFT and the PAA.
- 5) The Office of Human Resources will determine which applicants will be recommended to the Superintendent and the Board of Directors for final action.
- 6) If the Office of Human Resources does not receive recommendations by the specific deadlines, then placement of teachers for vacant positions in that school will be made centrally, based strictly on seniority.

May, June, July, August Legislative Meetings:

Teacher assignments are recommended to the Board.