

Pittsburgh Public Schools
Office of Human Resources
Site Based Interview Recommendation Form

School _____

Position _____

Replacement for & Reason (*ex. Mr. Jones retired*) _____

Site Based Selection Team Members

print name

signature

_____ (Principal)
 _____ (Assistant Principal)
 _____ (PFT Building Representative
 Or Designee)
 _____ (ITL)
 _____ (_____
 _____ (_____
 _____ (_____
 _____ (_____

Recommendations

Choice	Name	Rationale	Date of Interview
1 st			
2 nd			
3 rd			

Submit to:

Date submitted _____

Office of Human Resources

Room 142, Administration Building

Fax# 412-622-7069 (Receipt of faxes will not be acknowledged by anyone in the Human Resources Office.)

Retain a copy of this form for school record. All questions, responses, and notes must be kept on file in the schools for each candidate that is interviewed.

Cc: All members of the Interviewing Team.